



Property Assessment Advisory Services, Calgary,

AEC International is a leading consulting firm with experience and expertise in all aspects of assessment and property taxation. With offices across Canada, AEC provides real estate advisory services to market leaders throughout the industrial and commercial sectors of the Canadian economy.

From the management of property taxes to the review and audit of assessments of all types of commercial and industrial property, AEC's services can complete or complement the functions of any corporate tax department.

AEC is currently looking for qualified applicants to join their team of experts in our Property Assessment & Advisory Services Group. Successful candidates will be involved in providing our clients with a wide range of consulting services designed to efficiently and effectively manage assessments and property taxes.

Responsibilities:

- Assist in the provision of property assessment analysis and litigation
- Liaise with clients, municipalities and assessing authorities regarding property assessment and/or tax issues
- Co-ordinate appeals and other compliance processes
- Provide client management support

Qualifications:

The ideal candidate will have:

- University degree and/or recognized assessment and/or real estate accreditation (applicants working towards these achievements will be considered)
- Excellent oral and written communication skills
- Ability to work in a team environment
- Ability to multi-task, work independently, be proactive and flexible and meet deadlines
- Valid drivers license and vehicle
- Good analytical and reporting skills
- Advanced computer skills
- Knowledge of property tax/assessment and property valuation is a requirement
- Experience in assessment and taxation policies & procedures or real estate valuation will be considered strong assets.
- Minimum 2 years experience in related fields required

AEC offers a comprehensive benefits package.

If you are interested in this position, please send your resume and cover letter by email to:

AEC International
Suite 633 – 6 Avenue SW
Calgary, Alberta
T2P 2Y1
Email: aeccalgary@aec-international.com

We thank all applicants for their interest, however, only those selected for an interview will be contacted. No phone calls respecting this recruitment will be accepted.