



We are proud of the community which we serve and are committed to the principle of equal employment opportunity - now you can take this opportunity for personal satisfaction in contributing to the provision of quality service by submitting your application for

ASSESSOR III Full Time Position

Position Summary:

The Assessor III is the senior level assessor position who reports to the Assessment/Tax Manager and plays a key role in the effective management and administration of the assessment process. This position involves the long & short term planning, development, co-ordination, implementation and continual improvement of all assessment related processes.

Qualification:

- Complete understanding of assessment and taxation legislation, mass appraisal and application of cost, direct sales and income approaches to value.
- Perform complex analysis, obtaining, reviewing, interpreting, verifying and validating all pertinent valuation data.
- Conduct analysis of market conditions in order to be aware of changes in conditions and their impact on market value.
- Prepare and present information in the defense of valuations before an Assessment Review Board and the Municipal Government Board.
- Completion of a Diploma or Degree in Real Property Assessment/Appraisal as well as AMAA designation, AACI or CAE designation is required.
- Excellent computer skills (Microsoft Office and Camalot CAMA system).
- Ability to deal with public and have superior conflict resolution skills.
- Valid drivers' license.
- Salary range - \$66,994 to \$81,390 annually.

Candidates who do not fully meet the requirements may be considered at a junior level.

Closing Date: May 2, 2008

Submit resumes in confidence to: Don Swant C/O Assessment/Taxation Department, 1st Floor, City Hall, 10205 - 98 Street. MAILING ADDRESS: P.O. Bag 4000, Grande Prairie, Alberta, T8V 6V3. Fax (780) 814-7349, Email: dswant@cityofgp.com.

The Assessment/Taxation Department would like to thank all applicants for their interest - only those selected for an interview will be contacted.

**.. helping to make GRANDE PRAIRIE
the Greatest Place to Be.**