

Assessor II

Assessment and Tax

The Assessor II will have the following responsibilities:

- using mass appraisal concepts, perform property market value modeling functions for a diverse cross section of properties
- maintain an expertise in appraisal methodology and knowledge of both local and regional market conditions
- properly interpret and implement legislation in order to meet statutory requirements
- effectively communicate with stakeholders regarding property assessments, legislation and other issues
- defend assessments before Assessment Review Board and Municipal Government Board
- provide direction and assistance to other staff members

The ideal candidate will have the following:

- an assessment or appraisal designation from an affiliated organization (e.g., AMAA, CAE, AACI)
- a thorough understanding of appraisal concepts and the ability to apply that knowledge in a complex and changing marketplace
- comprehension of applicable legislation and the ability to incorporate it into the assessment process
- excellent verbal, listening, and written communication skills
- the ability to work independently and have exceptional organizational and time management skills
- excellent computer skills and knowledge of assessment and tax systems

The annual salary range for this permanent position is \$63,209 to \$79,006, working 35 hours per week.

Candidates with lesser qualifications will be considered at an Assessor I level.

Competition #200-2008 July 18, 2008.