



Assessment & Taxation Department Senior Property Assessor & Analyst/ Assessment Coordinator & Analyst

We are a municipal government, eager to meet tomorrow's challenges. Our employees are the cornerstone of our organization and we are always seeking creative and skilled individuals with the ability and desire to succeed.

The Assessment section is recruiting for an intermediate to senior level position as a Senior Property Assessor and Analyst or Assessment Coordinator and Analyst. The successful candidate will fill one of these roles as a key member of the Assessment team and must be well versed in assessment/appraisal principles and application.

Key responsibilities:

The primary duties will include determining market value assessments for either or both residential and non-residential properties as well as land. This will involve physical inspection of property, land and land characteristics as well as obtaining information from property owners or managers. The ability to read and interpret architectural blueprints, site plans, etc. will be essential. Past experience or role with annexation of lands would be an asset.

The ideal candidate will be able to explain assessments in a tactful, concise and logical manner to ratepayers, property managers and tax agents and will be able to defend assessments as needed to the Assessment Review Board and other levels of review. The ability to perform statistical analysis of verified data will be important to help develop base rates and determine required modifications to these rates.

Our ideal candidate for this role has:

- A designation as either a Municipal Assessor of Alberta, Certified Assessment Evaluator, Canadian Appraiser Canadian Institute, or equivalent.
- 6 to 7 or more years experience in a property assessment role
- Diploma in property assessment or a related field
- Valid Class 5 Driver's License

What we offer:

In addition to a very competitive salary, benefits and vacation package, we offer relocation assistance, a flexible work schedule and a great work environment with a dynamic and dedicated team of likeminded professionals.

Applications for this position will be accepted until January 19, 2009.

Please create an online profile and application through the www.reddeer.ca website.
For more information or a more detailed job description, please contact humanresources@reddeer.ca