



AREA COORDINATOR
Assessment and Taxation Department
Posting No: 104681

Under the general direction of the Manager of Field Operations, the Area Coordinator plans, organizes and controls the day-to-day operations of an area within the Field Operations Division. This includes the establishment of values, the defence of assessments, appropriate resource allocation, and the adherence to the professional standards of the department.

QUALIFICATIONS:

Applicants should possess a professional assessment/appraisal designation (AAOM, MIMA, CAE, AACI) in good standing and a University degree or diploma in Urban Economics, Business or Assessment Administration or equivalent; several years of progressively more responsible experience in a market-based mass appraisal environment plus a thorough knowledge of municipal taxation policies, procedures and practices; demonstrated managerial ability with an emphasis on leadership, team building and the fostering of a learning environment.

SALARY: \$2,610.26 - \$3,513.99 bi-weekly

A comprehensive salary and benefits package is offered. Interested applicants should submit their application, including a resume, online or by mail prior to January 26, 2009, quoting Posting No. 104681 to: Human Resource Assistant, Assessment and Taxation Department, 457 Main Street, Winnipeg, Manitoba, R3B 1B5.

Only candidates selected for interviews will be contacted.

**The City of Winnipeg is an Employment Equity Employer
"Aboriginal persons, women, visible minorities, and individuals with disabilities
are encouraged to self-declare in their covering letter"**

**PHONE 984-4636
FOR EMPLOYMENT INFORMATION
7 DAYS A WEEK, 24 HOURS A DAY
986-3452 - TTY
www.winnipeg.ca**