

Clearwater County



JUNIOR ASSESSOR:

Clearwater County is accepting applications for a permanent, fulltime, Assistant Assessor. This junior to intermediate position will assist with general assessment responsibilities which include:

- Collecting and reviewing property data
- Assisting with calculating assessments
- Entering data in the CAMA system
- Interpreting building /site plans and permits

The successful candidate will be a motivated team player with the initiative to work independently and has the following qualifications:

- Successfully completed the first year of UBC Certificate Program in Real property Assessment or the Appraisal and Assessment Diploma from Lakeland College.
- Proficient in Microsoft software applications
- Strong Math skills
- Valid Class 5 Drivers License
- Excellent verbal communication skills

Individuals interested in obtaining a Municipal Assessors Designation (AMAA), are encouraged to apply. Clearwater County offers a comprehensive wage and benefits package. Salary will be based on a combination of education, experience and qualifications.

Please submit your resume by March 13th 2009 to:

Clearwater County
Box 550
Rocky Mountain House, AB T4T 1A4
Attn: Denniece Crout

Fax: 403.845-7330
or by
E-mail: dcrou@county.clearwater.ab.ca

Clearwater County thanks all individuals who express interest in this position; however, only those individuals selected for an interview will be contacted.