Employment Opportunity
Lac Ste. Anne County
Senior Municipal Assessor

Lac Ste. Anne County is looking for a highly motivated, progressive individual to join our team as the Senior Assessor to manage our property assessment operations. This position is full time (35 hours/week), however part-time applications will be considered.

This position consists of conducting, coordinating and completing the annual/general assessment and conducting inspections of farmland, residential, industrial and commercial properties. In addition, the assessor is responsible for all audit procedures and reporting to Alberta Municipal Affairs as required. Initiative and management skills are key to success in this position.

Reporting to the County Manager, the assessor must be a highly motivated team player, capable of working independently, have exceptional public relations skills and have extensive and varied assessment experience.

Qualifications: The successful applicant must have an AMAA, AACI or CAE Designation and be or eligible to become accredited in Alberta. You must also possess extensive knowledge of assessment, assessment legislation, regulations and procedures and have the ability to plan, assign, review and evaluate and supervise staff as necessary. Experience with the Camelot Assessment Program will be an asset.

Lac Ste. Anne County offers a competitive salary and benefits package.

Written applications from qualified candidates will be received by the undersigned until 4:30 p.m., Friday, December 18th, 2009.

Further information is available upon request (780-785-3411 or 1-866-880-5722).

Submit application to:

Len Szybunka
County Manager
Lac Ste. Anne County
Box 219
Sangudo, AB. TOE 2AO
Fax: 785-2359 or 1-866-880-5722
Email: lszybunka@gov.lacsteanne.ab.ca