



**District Supervisor, Property Assessment – 2 positions (1 – Souris, 1 – Dauphin) - A6S  
Manitoba Local Government, Souris and Dauphin.**

**Advertisement Number:** 22174  
**Salary Range:** \$59,482 - \$75,236 per annum  
**Closing Date:** March 12, 2010

**Qualifications:**

Accredited Assessor as certified by a recognized accrediting body such as the Association of Assessing Officers of Manitoba; other equivalent levels of accreditation/education considered. Experience in property valuation methods, leading and managing staff, project management, operational planning and quality control. Strong written, oral and interpersonal communication skills, creative problem solving, decision making, strategic thinking and proficiency with computer applications including Microsoft Excel and database programs. Ability to travel throughout the district and to regular meetings within Winnipeg.

**Duties:**

This position is accountable for all property assessment functions in the district office, implementing Assessment Service's operational programs and supervising staff. The position will: plan the implementation of strategic direction and operational programs; assist staff in developing and achieving individual work plans; ensure District program delivery is economical, on schedule and meets quality assurance guidelines; communicate with clients to determine their needs and priorities, and educate them regarding property assessment legislation, policies/procedures; be part of a management team with other senior branch staff that collectively ensure fair, consistent and economical property assessment across the province. The position may be required to inspect and value properties and must be able to attend evening meetings.

***Assistance with relocation costs available.***

Candidates are asked to indicate in their covering letter which location(s) they are applying for. An eligibility list may be created and will remain in effect for 6 months.

**APPLY TO:**

Manitoba Agriculture, Food and Rural Initiatives, Conservation  
Water Stewardship and Local Government  
Consolidated Human Resource Sector  
600 - 800 Portage Avenue  
Winnipeg MB R3G 0N4  
Phone: (204) 945-1845  
Fax: (204) 945-3769  
Email: hriat@gov.mb.ca

**Your cover letter and resumé must clearly indicate how you meet the qualifications.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**

**Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resumé if they are from any of the following groups: women, Aboriginal people, visible minorities and persons with a disability.**