

Working for The City of Calgary: Would it 'work' for you?

There are more than 13,000 City of Calgary employees, with more than 13,000 reasons they've chosen to work here.

Come join us. The City of Calgary's employee team, the cornerstone of a community where new people and new ideas are welcomed, and the quality of life is valued above all else.

Recognized as a global leader in municipal excellence, The City of Calgary provides more than 500 services and programs. That means there are many opportunities here for challenging, satisfying and rewarding employment.

As an employer, The City sets a refreshing new standard in personalized work-life balance: flexible schedules, an attractive benefits plan, education and training programs, advancement possibilities, and above all, the opportunity to make your mark in the community you've chosen as your home.

You'll find a full listing of positions currently available with The City of Calgary at calgary.ca/careers.

The City of Calgary Career Opportunity Team Leader

Reference # 111370

Closing Date: April 23, 2010

Business unit information

The Assessment business unit annually prepares, communicates and defends property and business assessments for Calgary property and business owners, The City of Calgary and the Alberta government using the market value standard for property and typical net annual rental value for business.

Responsibilities

Reporting to one of the three Assessment region managers, the Team Leaders' roles are integral to the implementation of the business unit's (BU) geographic organization. The team leaders are responsible for co-ordinating all of the diverse operational activities in a valuation area, as well as managing cross quadrant consistency in a specific technical area (either cost, income, sales, regulated or combination) amongst the geographic assessment areas; distribute all workloads; support and audit the collection, analysis, interpretation of data, and the publication and defense of valuation results for the Assessment business unit; and the training, coaching and performance evaluation of assessors.

The successful applicants will:

- Co-ordinate area staff in the preparation of assessments within their own staff portfolio.
- Lead and/or participate in BU mass appraisal processes, meeting all quality

- standards, required communications and customer service activities, conducted within quality and service standards.
- Co-ordinate the defense of assessments within their own portfolio, ensuring BU co-ordination occurs where required, risk management is practiced, and proactive efforts are made toward customer service and advance resolution.
 - Lead and participate in BU planning, operational, co-ordination and logistics activities, ensuring that area activities align with BU plans.
 - Ensure operational plans/budgets are in place for the area, they align with BU/region plans, and are communicated to staff.
 - Conduct regular reporting and follow-up of all areas progress for input to the BU's/region's reporting processes.

Qualifications

The successful applicant must possess a degree in economics, public administration, business administration/commerce, math, or a related discipline, plus eight years of demonstrated excellence in leading progressively larger and more complex technical groups. Accreditation as an assessment or appraisal professional (AMAA, AACI or CAE) is required. Experience in Mass Appraisal and quality assurance methodology is preferred. Other combinations of education and experience will also be considered.

The successful applicant must have demonstrated a background in complex analysis, reasoning and operational planning skills, also requires a thorough knowledge of the Mass Appraisal concepts and Market Value. The applicant requires the theoretical and applied background to manage the technical roles and responsibilities for the position.

Core competencies include analytical and conceptual thinker with strong reasoning abilities and be able to communicate at a high level of proficiency.

Note

Successful applicants must provide proof of qualifications. Only education obtained from an accredited institution will be recognized as meeting the minimum qualifications. More than one position may be filled from this competition.

Applicants quoting reference #111370 must apply on or before April 23, 2010.

For complete details about this position or to **apply online** visit our website at calgary.ca/careers and click on **Job Opportunities** or mail your resume to:

The City of Calgary
Human Resources (#8107)
P.O. Box 2100, Station M
Calgary, Alberta T2P 2M5

Reference number 111370 must be quoted on your application.

We thank all applicants for their interest. However, only individuals selected for interviews will be contacted.