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## Farmland/ Residential Assessor

Accurate Assessment Group Ltd. is a growing Alberta-based company whose main focus is on municipal government services. We are seeking an addition to our Assessment team to assist us in managing our continuing growth and success.

The successful candidate must be a highly motivated and detail-oriented individual possessing knowledge of assessment principles, current mass appraisal techniques, real estate valuations, building construction, and farmland. Appropriate applicants must be willing to travel on a regular basis, willing to learn, and able to work in an open, fast-paced, team environment. The qualified candidate will be involved in performing inspections and valuations for a combination of Farmland, Residential, and Non-Residential (Commercial) property types.

Primary responsibilities of this position include:

- Digitizing farmland in a GIS environment utilizing Intergraph software.
- Inspecting new and existing buildings for the purpose of collecting property information.
- Performing residential property assessments to estimate property market values.
- Interpreting building/ site plans and permits.
- Entering and maintaining property data in CAMALot.
- Attending municipal Open Houses and handling inquiries from ratepayers.

Required qualifications for this position include:

- Strong communication and analytical skills.
- Excellent organizational and time management skills.
- Post-secondary education in the field of Appraisal, Assessment, and/or Agriculture.
- High proficiency in various software products including: CAMALot and Microsoft Office (Word, Excel, Access).
- Class 5 Driver's License (abstract required).
- Familiarity with Assessment Shared Services Environment (ASSET).
- Familiarity with popular statistical methods and processes.
- Working/ life experience in a Rural background would be an asset.
- Knowledge regarding the application of the 1984 Alberta Farmland Manual would be an asset.

Applicants who are interested in obtaining or are currently seeking their Accredited Municipal Assessor's Designation (A.M.A.A) are also encouraged to apply.

This is a junior to intermediate full-time permanent position. Accurate Assessment Group offers a very flexible compensation package with benefits. Salary will be based upon a combination of education, experience, and qualifications.

Interested applicants are to submit their resume by either e-mail to [jobs@aag-gis.com](mailto:jobs@aag-gis.com) or fax to (780) 417-8714 with "Farmland/ Residential Assessor" in the subject line.

Closing date for submissions is **July 15, 2010 or until a suitable candidate is found.** Only candidates selected for interviews will be contacted.