



Assessment Coordinator & Analyst

Assessment & Taxation Department

We are a municipal government, eager to meet tomorrow's challenges.

Our employees are the cornerstone of our organization and we are always seeking creative and skilled individuals with the ability and desire to succeed.

Selected key responsibilities:

This position determines, reports on, communicates and guides assessment staff in carrying out business and property market value assessments for municipal taxation by The City of Red Deer and collection of all other requisitions, in accordance with the Municipal Government Act, Ministerial Regulations, Municipal Bylaws and related policies and procedures.

Our ideal candidate for this role has:

- High school diploma plus a two-year post-secondary diploma in property assessment or related field, from a recognized post-secondary institution.
- Accredited designation from Alberta Assessors' Association (professional organization registered under P.O.A.R.A.)
- Seven years experience in property assessment.

What we offer:

In addition to a very competitive salary, benefits and vacation package, we offer a flexible work schedule and a great work environment with a dynamic and dedicated team of likeminded professionals.

This position closes on June 30, 2010.

Please create an online profile and application through the www.reddeer.ca website.

For more information or a more detailed job description, please contact humanresources@reddeer.ca