

Assessment Auditor

Alberta Municipal Affairs, Edmonton. Are you intrigued by property valuation? Does data management and analysis using computers fascinate you? If so, then we have a position for you! This position is currently located in Edmonton but we will consider other locations in one of our other field offices (Calgary, Red Deer, Lethbridge).

As an Assessment Auditor, you will be responsible for reviewing property and sales information from municipalities, practices and procedures used by municipal assessors, and conducting statistical tests on data to determine whether assessments are fair and accurate within and between municipalities. If you have extensive knowledge of the assessment and property tax system in Alberta; are proficient with the cost approach, income approach, and sales comparison approaches to value property; and have experience in mass appraisal and knowledge of statistical analysis in assessment ratio studies – we want you on our team!

Why should you come work for us? You will gain exposure to all types of property and municipalities and continuous learning is a guarantee. You will be part of making recommendations for change and will influence the quality of municipal assessments. If you like the variety of working on your own but also enjoy teamwork, we provide that environment.

Qualifications: An AMAA, AACI or CAE designation, and completion of the Real Property Assessment Program (University of British Columbia) with over 5 years of valuation experience is required. Intermediate to advanced skills with programs such as Excel, SAS or SPSS (statistical programs) and database management would be an asset. Candidates with fewer qualifications are encouraged to apply and may be considered at an entry level. Equivalencies will be considered.

Final candidates for this position will be asked to undergo security screening. This competition may be used to fill future vacancies.

Online applications are preferred. If you are unable to submit an electronic version of your resume, please submit your resume, quoting the Job ID number, to: Alberta Municipal Affairs, Human Resource Services, 18th Floor, Commerce Place, 10155 -102 Street, Edmonton, Alberta T5J 4L4 Fax: (780) 422-0214. Applicants who apply online will be able to track the status of their application.

We thank all candidates for their interest. All applications will be reviewed to determine which candidate's education and experience best meets the needs of the position. Only individuals selected for interviews will be contacted

www.jobs.alberta.ca