



# Alberta Assessors' Association

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## Demonstration Appraisal Report Property Registration Form

Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Method of Completion

\_\_\_ IAAO. The Guide to Real Property Demonstration Appraisal Report Writing from the International Association of Assessing Officers (IAAO) must be followed in preparation of your report. Copies of this guide are available from the Alberta Assessors' Association office for a fee of \$30 plus GST. A grading fee of \$250 plus GST is charged for grading of the report by an Alberta Assessors' Association grader. A Demonstration Appraisal Report graded by IAAO for those obtaining their CAE designation is also accepted towards the AMAA designation.

\_\_\_ UBC BUSI 499. Successful completion of the BUSI 499 Guided Case Study through the Real Estate Division of the University of British Columbia is accepted by the Alberta Assessors' Association as equivalent to completing the IAAO Real Property Demonstration Appraisal Report.

**Registration of the subject property with the Alberta Assessors' Association is required regardless of the method of completion. A letter of authorization from the building owner must accompany this form and must also be included with the final submitted report. The Demonstration Appraisal Report must be written within five years of the appraisal date of the chosen property. Refer to Policy 80-6 Demonstration Appraisal Report Registration procedures on the Association's website for complete details. Whichever method is chosen for completion, a copy of the graded Demonstration Appraisal Report must be provided to the Association for review by the Examination Subcommittee Chair and for retention in the Association office for five years.**

### Subject Property Information

Municipality: \_\_\_\_\_ Address: \_\_\_\_\_

Legal Description: Plan \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ / Rural \_\_\_\_\_

Appraisal Date: \_\_\_\_\_ Tax Roll Number: \_\_\_\_\_

Property Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Demonstration Appraisal Report must be original – copying from another report may result in suspension from candidacy.

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### Association Approval of Subject Property:

Property Registration Approved by Examinations Subcommittee Chair: \_\_\_\_\_

Property Registration Number: \_\_\_\_\_ Date: \_\_\_\_\_

