



FORWARD. TOGETHER.

Alberta Assessors' Association
62nd Annual Conference and Spring Education Program
April 25 - 28, 2022

Banff Centre for Arts and Creativity
107 Tunnel Mtn Drive, Banff, AB T1L 1H5

Itinerary - 2022

Monday, April 25

Pre-Conference Education Sessions

9:00 a.m.	to	12:00 a.m.	Hotel/Motel Valuation
1:00 p.m.	to	4:00 p.m.	Case Study – Witness Cross Preparation
1:00 p.m.	to	4:00 p.m.	Fundamentals of Residential Assessment: Multi-Res

Tuesday April 26

Pre-Conference Education Sessions

9:00 a.m.	to	12:00 p.m.	Marshall & Swift Roundtable
1:00 p.m.	to	4:00 p.m.	SQL Querying (in CAMA!ot)
4:00 p.m.	to	6:00 p.m.	Early Registration
5:00 p.m.	to	6:15 p.m.	Assessors' Hockey Game
5:30 p.m.	to	8:00 p.m.	Gondola Ride (optional, fees apply)
7:00 p.m.	to	10:00 p.m.	CAMA!ot Users Update and Welcome Reception

Wednesday April 27

7:30 a.m.	to	4:30 p.m.	Registration
7:30 a.m.	to	8:30 a.m.	Breakfast (Buffet Service)
8:30 a.m.	to	9:00 a.m.	Opening Ceremonies and Greetings
9:00 a.m.	to	10:00 a.m.	Opening Speaker
10:30 a.m.	to	11:30 a.m.	Break-out sessions
12:00 p.m.	-	1:00 p.m.	Lunch
1:30 p.m.	to	3:00 p.m.	Legal Panel
4:00 p.m.	to	6:00 p.m.	Reception (Recognition and Awards)
7:00 p.m.	to	10:30 p.m.	Banquet

Thursday April 28

7:30 a.m.	to	2:00 p.m.	Registration
7:30 a.m.	to	8:30 a.m.	Breakfast (Buffet Service)
9:00 a.m.	to	10:00 a.m.	Plenary: State of the Economy
10:30 a.m.	to	11:30 a.m.	Break-out sessions
11:30 a.m.	to	12:30 p.m.	Plenary: the pandemic experiences of the Hotel industry
12:30 p.m.	-	1:30 p.m.	Lunch
1:30 p.m.	to	3:00 p.m.	Urban and Rural Meetings

**other meetings by request – contact AAA staff*

Spring Education – Pre-Conference Monday, April 25, 2022

Hotel/Motel Valuation (PC01-2022)

This course consists of an in-class component, a tour and lunch offsite.

Using the Practicing Assessment in Alberta Handbook, Hotel/Motel module as a guide, subject matter experts will review the theoretical best practices, always allowing that PAAH provides an aid in the valuation process but does not replace the assessor's judgement. Using this introduction, delegates will tour sites in Banff with assessors whose inventory includes Banff and Jasper for practical advice, including the effect of different attributes.

Instructor(s): Frank Watson, AMAA and Troy Birtles, AMAA
Time: 9 am to 12:00 pm
Location: Kinneare Centre and off-site TBA
Min/Max Participants: 12
Re-certification Credits: 3 Learning-based for AMAA members
Cost: Member \$175.00 +GST Non-Member: \$225.00 +GST

Case Study – Witness Cross Preparation (PC02-2022)

Using transcripts from hearing(s), trainers will dramatize exchanges and demonstrate how to follow leading statements and avoid “rabbit holes,” to develop a narrative that least damages and possibly even supports an assessor's position.

Instructor(s): Gwendolyn Stewart-Palmer, Shores Jardine
Time: 1:00 p.m. to 4:00 pm
Location: Kinneare Centre and off-site TBA
Min/Max Participants: 12
Re-certification Credits: 3 Learning-based for AMAA members
Cost: Member \$175.00 +GST Non-Member: \$225.00 +GST

Fundamentals of Residential Assessment – Single and Multi-Residential Properties (PC03-2022)

In 2021, the Association introduced the Fundamentals of Residential Assessment course, with course creator, Wayne Kelly. The course reviewed the MGA,, MRAT, Qualities, Residential Assessment Manual, Structure Classifications, Mix Structures, Qualities by Era, Garages, Carports and Six Stages of New Construction.

This module extends beyond the basics of single family residential structures and valuation methods to multi-residential properties and the variety of designs and design features in contemporary construction. The material being presented is a guide to help further Assessor development.

Instructor(s): Wayne Kelly, AMAA Ret.
Time: 1:00 pm to 4:00 p.m.
Location: Kinneer Centre
Min/Max Participants: 10/30
Re-certification Credits: 3 Learning-based
Cost: Member \$175.00 +GST Non-Member: \$225.00 +GST

Spring Education – Pre-Conference Tuesday, April 26, 2022

Marshall & Swift (Commercial) Roundtable (PC04-2022)

Peer-to-peer learning and discussion among colleagues are valuable for developing practical knowledge and skill. Facilitated by AMAA members whose Marshall & Swift (Commercial) experience varies, this session is intended to elicit discussion among the assessment community to explore practical applications, basic and advanced “how-tos” and encourage best practices to improve skills for all participants.

Instructor(s): Jeff McKinnon, AMAA and Zach Geib, AMAA
Time: 9:00 am to 12:00 pm
Location: Kinneer Centre
Min/Max Participants: 10/30
Re-certification Credits: 3 Learning-based
Cost: Member \$175.00 +GST Non-Member: \$225.00 +GST

SQL Querying in CAMA lot (PC05-2022)

This session is an introductory SQL Query course. SQL (Structured Query Language) is a standard programming language for storing, modifying, and retrieving data in relational databases. We will focus on the use of SQL commands (queries) for retrieving data from the CAMA lot database. We'll show you the basics of selecting data in various ways as well as a few SQL tricks/tips in CAMA lot. We hope this introduction to SQL will give you a better understanding of the CAMA lot application you work with daily and enhance your skills when it comes to analyzing relevant assessment data.

Instructor(s): Thomas Hussey, Nicole Brasseur, AMAA
Time: 1:00 pm to 4:00 p.m.
Location: Kinneer Centre
Min/Max Participants: 10/30
Re-certification Credits: 3 Learning-based
Cost: Member \$175.00 +GST Non-Member: \$225.00 +GST

Spring Education – Pre-Conference Instructors

Troy Birtles, AMAA, is an Assessment Coordinator with Accurate Assessment Group (26 years). Troy resides in Whitecourt, Alberta and is the appointed assessor for 13 municipalities, spread over great distances in the province, including four cities, three towns, and six rural municipalities. One of these is the resort Town of Jasper within the Municipality of Jasper

Frank Watson, AMAA is the owner of Bow Valley Property Valuers and has been a practicing member of the Alberta Assessors' Association since 1975. Frank is currently the appointed assessor for Improvement District No. 9 and the Town of Banff.

Gwendolyn Stewart-Palmer is a Partner with Shores Jardine and has conducted training and served as counsel for the Alberta Assessors' Association Discipline Committee since 2014. Her main areas of practice include municipal law and employment and labour law. Her municipal practice involves representing municipalities on a broad range of issues, including annexations, land use issues and assessment issues. She provides advice to many subdivision and development appeal boards and assessment review boards throughout the Province. She has appeared in all levels of Court in the Province of Alberta and before many tribunals, which assists her in tailoring advice to her clients.

Wayne Kelly, AMAA Ret. Held a variety of positions in his 47-year career with the City of Edmonton's Assessment Branch, beginning as a Payroll Clerk and culminating in training and mentoring new Assessors in the Branch. Among his accomplishments are the City's New Assessor Program and a variety of training manuals. During his professional practice, Wayne was considered a "subject matter expert" in residential assessment. He is a recipient of the AAA's Distinguished Service Award (2016) and has been a mentor to many.

Jeff McKinnon, AMAA is the Assessment Manager (Non-Residential) with Strathcona County, a position he has held since 2013. Jeff graduated from Lakeland College in 1997 and received his accreditation in 2005 and has been an active volunteer with the Association since his membership date. He has instructed a number of courses at Symposia and Conferences over the years, including Marshall and Swift and CAMA lot demonstrations and, in 2019, a "test" version of the Association's Professionalism and Ethics course. In his role as Chair of the Practice Review Committee, Jeff was involved with the adoption of the Association's Professional Standards and the purchase and subsequent revisions of the Professionalism and Ethics course material from the Institute of Municipal Assessors. Jeff has also served on the Executive Committee as Vice President (2019-2020) and is currently the Urban Director (2020-2022).

Zach Geib, AMAA is an assessor with the City of Calgary; a career he began in 2015. Zach has a Bachelor of Commerce from the University of Calgary (2015), specializing in supply chain management and a Diploma in Urban Land Economics from UBC (2018).

He is currently responsible for preparing and communicating market value appraisals for a diverse portfolio of real estate; ensuring valuation consistency across different property types; assisting in preparing market trend reports based on industry activity, and appearing before quasi-judicial review boards. Zach received his AMAA certification in 2021 and is a volunteer member of the Practice Review Committee.

Nicole Brasseur, AMAA - is a Senior Technical Support Specialist with MuniSight, providing product, industry, and client consulting. She graduated from Lakeland College/UBC in 2014 and has been an active member of the AAA since then. She has been exposed to many aspects of the property assessment industry, working to solve CAMA related problems and create efficiencies with assessors, administrators, IT professionals, GIS technicians, tax clerks, etc. from all sizes and types of municipalities across Alberta.

Thomas Hussey – has been a Senior Technical Support Specialist with MuniSight since 2021. He graduated from Lakeland College in 2014 and got his experience in assessment working with Strathcona County from 2014-2021. He has been interested in queries and mass data management his entire career and that interest has directed his career path. Thomas has been involved with several demonstrations at conferences including GIS integration and tablet use in the assessment industry.

Conference Day 1 – Opening Ceremonies
Wednesday, April 27, 2022

Welcome

Greetings from Invited Guests

Opening Speaker: Dennis Plintz, Plintz Real Estate



With 20 years as a licensed Realtor, Dennis has devoted his career to building relationships and improving the lives of the people he serves. Whether it's seizing innovative technologies, telling the story of a client's home, or negotiating important deals, Dennis's strategic vision navigates the largest transactions of most people's lifetime.

His message to Assessors "There is no other direction than forward and there's only one way to move forward and that's together."

His creativity, expertise, and enthusiasm for excellence led him to closing record sales year after year as well as being ranked among the top Realtors in his marketplace.

Dennis's passion for sales started young. As a seven-year-old boy, he was selling Star Wars toys door-to-door learning the value of a strong work ethic.

Today, he puts that passion to work for his clients whether it is finding them their first home or closing multimillion-dollar deals. For Dennis, his goal is to make sure his clients get the deal they want, so they can have a positive and successful real estate experience.

Dennis is also the author of [Hustle: A Guide to the Ethical Art of Selling & Survival](#) and most recently [Positively Sold: Buy Smarter, Sell Higher & Push Your Real Estate Agent to Hustle Harder](#).

Conference Day 1 – Breakout Sessions Wednesday, April 27, 2022

DIP Inspection – Intersect Targeting and Maps (CW06-2022)

The centralization of designated industrial property (DIP) and the move to Municipal Affairs created a need for innovative analytical assessment tools for an under-resourced workforce. In response, provincial assessment staff created an “intersect database analysis” that allows staff to perform efficient and effective inspections for much of the DIP inventory. This workshop will demonstrate how Municipal Affairs uses the tools they have created to combine several data sources into one easy to follow data protocol. Delegates will be provided with handout material in form of slides or exhibits; short video clips will help presenters highlight the topics and place appropriate emphasis on important issues in respect of data analysis or mapping.

Presenter(s): Vasily Kim, AMAA; Mike Minard, AMAA
Re-Certification Credits: 1 Learning Credit
Location: Kinneer Centre

Clean Energy Improvement Program (CW07-2022)

The Clean Energy Improvement Program is a Property Assessed Clean Energy (PACE)-style program that helps people make energy efficient upgrades to their properties without having to put money down. The cost of the upgrade is recovered through the owner’s property taxes. How many municipalities are involved in the Program? What are the implications and requirements of municipalities? The session will provide details of the program and is supplemented by municipal experience.

Presenter(s): Brendan Gray, Alberta Municipalities, Stephen Bannerman, AMAA
Re-Certification Credits: 1 Learning Credit
Location: Kinneer Centre

Influencing Skills for Difficult Assessments (CW08-2022)

The influencing challenge is one of moving the owner from anger to acceptance. This requires a depth of skill in both communication and influence. In “Influencing Skills for Difficult Assessments” professional assessors will learn skills to develop the ability to influence and build relationships in difficult assessment conversations.

Presenter(s): E. Hudson, M. Ed (Adult) CPHR Capability Connections
Re-Certification Credits: 1 Learning Credit
Location: Kinneer Centre

Legal Panel – Refresher of Assessment Law Basics

The expanded legal panel will address topics that commonly occur and provide you with a refresher on Assessment Law Basics including:

- Whose job is it to prove that the assessment is incorrect? Who has the burden of proof (onus) and does it shift?
- How is equity achieved under the market value valuation standard?
- How is equity achieved under the regulated valuation standard?
- What type of evidence is needed to prove that the assessment is inequitable?
- Can evidence from after the valuation date (post facto evidence) be used and if so how?
- What is the scope of proper rebuttal evidence? How do you handle it if you suspect that the rebuttal evidence is actually introducing new evidence?

Panel Moderator: Carol Zukiwski, Counsel, RMRF



Carol's practice is primarily focused on assisting [municipalities](#) and the provincial assessor with property assessment complaints and appeals. Carol also serves as counsel to [administrative](#) tribunals helping them with determining a fair hearing procedure and with decision writing. She appears regularly before the Municipal Government Board, Composite Assessment Review Boards and before the Court of Queen's Bench.

Additional panelist details to follow

**Awards and Recognition Reception
Wednesday, April 27, 2022**

In celebration of three years of abbreviated recognition, this time is set aside to honour colleagues and peers who achieved their accreditation or a long service milestone in the years 2019-2020, 2020-2021 and for this current year, 2021-2022.

Newly Accredited

2020	2021	2022
Jodi Ruschin, AMAA Gillian Greene, AMAA Thomas Ludlow AMAA Christopher Down, AMAA Cale Green, AMAA Magan Lau, AMAA Christine Murphy, AMAA Justin So, AMAA Cosette Miguel, AMAA Gianna Fuller, AMAA Chelsea MacMillian, AMAA Mitchell Lee, AMAA Chad Nelson, AMAA Michelle Hartmann, AMAA Gillian Jones, AMAA Jerald Boutin, AMAA Julie Lynn Peyton, AMAA Nam Thanh Nguyen, AMAA Stephanie McDonnell, AMAA Chikumbutso Mulenga, AMAA Patrick Kersey, AMAA Benjamin Nelson, AMAA Ally Dittrick, AMAA Sarah Archibald, AMAA Stephen Berzins, AMAA Florin Taciune, AMAA Margaret Byrne, AMAA	Anders Anderson, AMAA Blair Brocklebank, AMAA Christine Mau, AMAA Daniel Graziano, AMAA Devyn Murray, AMAA Deane Coish, AMAA Hyundo Henry Sohn, AMAA Kevin Lim, AMAA Mark Trimble, AMAA Pei Pei Wang, AMAA Andrew Kim, AMAA Emma Wang, AMAA Ryan Gish, AMAA Teresa Lemon, AMAA Tyler Johnson, AMAA Vincent Fung, AMAA Zacharias Geib, AMAA	Devyn Murray, AMAA Vincent Chun-kit Fung, AMAA Jessica Wong, AMAA Brett Thompson, AMAA Quade Armstrong, AMAA Darrel Brandon Garner, AMAA Jenna Brown, AMAA Konstantin Tikhonov, AMAA Natalia Tikhonova, AMAA Robyn Ferguson, AMAA Dallas Yanke, AMAA Sheldon Farrell. AMAA

**Awards and Recognition Reception
Wednesday, April 27, 2022**

Long Service – 25 Years

2020	2021	2022
Arla Pirtle, AMAA	Scott Smith, AMAA Jackie Van Langen, AMAA Lisa Novotny, AMAA	

Long Service – 30 Years

2020	2021	2022
Richard Baron, AMAA Darren Grasdal, AMAA Darvin Evans, AMAA Treena Malishewski, AMAA	Mike Krim, AMAA Christopher Gardner, AMAA Kevin Lawrence, AMAA Kevin Halsted, AMAA	Marty Carpentier, AMAA Ray Crews, AMAA Stewart Dalrymple, AMAA Dennis Debusschere, AMAA Clark Denis, AMAA Luc Mercier, AMAA Cal Bespalko, AMAA

Long Service – 35 Years

2020	2021	2022
Dave Imrie, AMAA Allison Reid, AMAA Leonard Handel, AMAA Rodney Vikse, AMAA Doug Jensen, AMAA	Grant Clark, AMAA Randy Affolder, AMAA Brigitte Boomer, AMAA	Todd Brasseur, AMAA Lynn Simard, AMAA

Long Service – 40 Years

2020	2021	2022
Richard Fraser, AMAA Barrie Hosack, AMAA Gerry Gaetz, AMAA	Brenda Tweed, AMAA Brian Ferguson, AMAA Barry Donovan, AMAA Gerald Towns, AMAA	John Lindsay, AMAA Rob Matiko, AMAA Orest Golinowski, AMAA Andre Guilbeault, AMAA Victor Koluk, AMAA Doug Smith, AMAA Steve Washington, AMAA

Long Service – 45+ Years

2020	2021	2022
45 Years Larry Horne, AMAA Norm Keeler, AMAA Gary Barber, AMAA 50 Years Glen Snelgrove, AMAA	45 Years Chris Van Staden, AMAA	

Awards and Recognition Reception - Entertainment Wednesday, April 27, 2022



Deborah Nyack – Harp Angel

Harp Angel harpist, Deborah Nyack, is one of the premiere harpists in the world today. Deborah Nyack is the resident harpist Fairmont Banff Springs Hotel and performs every afternoon in the Main Lobby May through September and all holidays and long weekends.

Harp Angel performs & concertizes extensively world-wide. Her harp performances include small intimate settings to famous concert halls such as Carnegie Hall, NY, and Kennedy Center, Washington DC. She has performed for royalty, heads of State, movie stars, and countless fans! Also, Harp Angel harpist performs for numerous types of special events, receptions, dinners and gala festivals.

As an international recording harpist, her five solo Cds are best sellers and her music is heard regularly on TV and radio.

Her harp performances are heralded as a creative blend of virtuosic technique and sensitive expressions of her interpretations and arrangements. She plays anything on the harp!

Deborah trained at Eastman & Julliard , New York, USA, at the Royal Academy of Music London, England and the Banff Centre, Canada. She holds a Bachelor of Music, highest honours, Masters of Music, & awarded a Performer's Diploma for outstanding performances. Harp Angel is on the Faculty of the Banff Centre for the Arts. (Photo Credits : [Alpine Peak Photography](#))

President's Banquet Wednesday, April 27, 2022

Welcome

Distinguished Service Award

Acknowledgment of Sponsors

Menu

Entertainment

Jazz Plus Trio

The Suzie Q Dance Band has been a favorite in the Banff, Canmore, and Calgary areas for several years, performing a wide variety of music, and entertaining thousands of corporate visitors to the Canadian Rocky Mountains and throughout Western Canada and the United States.

The Jazz Plus Trio features a trio of professionals who perform jazzy, easy listening instrumental favorites suitable for semi-formal receptions or corporate functions that require lighter musical fare.

The band's smooth sounds have often been featured during dinner functions prior to a Suzie Q performance, offering a musical contrast that enhances the complete entertainment package. Special musical themes and requests are always welcome.



The Jazz Plus Trio were the featured resident entertainers for several seasons at the Fairmont Banff Springs Hotel.

Conference Day 2 – Plenary 1
Wednesday, April 27, 2022

Plenary – Alberta’s Evolving Economy in 2022

Speaker: Todd Hirsch
Vice President and Chief Economist
ATB Financial



For over 20 years, Todd has worked as an economist at numerous organizations including the Canadian Pacific Railway, the Canada West Foundation and the Bank of Canada. For almost a decade, Todd taught economics at the University of Calgary.

Todd has served on the University of Calgary Board of Governors and the Calgary Arts Academy. He currently serves on the boards of Glenbow Museum and the Alberta Ballet.

As we enter a new year, a lot has changed — yet a lot remains the same. COVID is still with us, climate change is even more pressing and global trade remains unsettled.

The economy is transforming, but we need new ways to think about our economy in order to thrive in a permanently uncertain world. What lies ahead? And how will a new narrative help us adjust?

Conference Day 2 – Breakout Sessions
Thursday, April 28, 2022

Residential Solar Power 101 (CW09-2022)

Solar PV systems are an investment in energy security and dependence. Evidence from the US and Canada have found that adding solar increases the value and saleability of a residential property.

Presenter(s): Solar Alberta
Re-Certification Credits: 1 Learning Credit
Location Kinnear Centre

Brownlee Law – Legal Forum (CW10-2022)

Case reviews and Issues in property assessment and taxation in Alberta

Presenter(s): Brownlee Law
Re-Certification Credits: 1 Learning Credit
Location Kinnear Centre

Time Adjustments and Trend Lines (CW11-2022)

What information and data do municipalities have to provide to support time adjustments and what trend lines should look like.

Presenter(s): Darren Rossiter, AMAA and Ning Zheng, AACI, AMAA, Ret.
Re-Certification Credits: 1 Learning Credit
Location Kinnear Centre



Kinnear Centre for Creativity and Innovation

Conference Day 2 – Plenary 2
Wednesday, April 27, 2022**Plenary: The Pandemic Experiences of the Hotel Industry (2020-2022)**

Speaker: Tracy Douglas-Blowers
Director, Membership & Industry Relations
Alberta Hotel and Lodging Association



At the age of 12, Tracy got her first job working in the hotel her father managed in Lloydminster. In the banquet department, she learned a lot about hard work, service, and respect. Her love of horses introduced her to volunteering with organizations that connected people with disabilities and victims of domestic violence with horses. To keep paying her horse's bills, she worked in other areas of the hotel, including the front desk, lounge, liquor store, and housekeeping, even becoming a Peer Auditor and managing the hotel's in-house health & safety program.

After earning a Bachelor of Arts in political science from the University of Alberta, Tracy became the youngest woman ever to be elected to Lloydminster City Council.

After earning a Bachelor of Arts in political science from the University of Alberta, Tracy became the youngest woman ever to be elected to Lloydminster City Council. While serving as a councilor she opened a 63 room hotel right across the street from the one her father managed, pleasing him enormously.

In 2001, she joined the AHLA as an Executive Assistant. Since then, she has applied her 15 years of front line hotel experience every day, in roles with progressively greater responsibility. She is now responsible for integrating the AHLA's membership, program, and financial teams to help the association bring Alberta hotels together and help members prosper. Tracy's belief in the importance of good governance has led to a number of opportunities, including serving on the Board of Directors of the Alberta SPCA, taking the Institute of Corporate Directors Governance Essentials Program for Directors of Not-for-Profit Organizations, and facilitating board governance workshops for Destination Marketing Fees and other not-for-profit organizations. Tracy's current horse still dominates her spare time and her pocketbook.

Conference Day 2 – Urban/Rural Meetings Thursday, April 28, 2022

Rural and Urban Caucuses

The AAA's Executive Committee's Urban and Rural Directors will lead discussions on issues relevant to their stakeholder groups.



Moderator Urban: Jeff McKinnon

Jeff McKinnon, AMAA, is the Assessment Manager at Strathcona County, a position he's held since 2013. Before that, Jeff was a Property Assessor with Compass Assessment Consultants. Jeff is a graduate of Lakeland College and a respected member, active volunteer and peer instructor for the Alberta Assessors' Association.



Moderator Rural: Steve Toews

Steve Toews, AMAA, is the Appointed Assessor for Cypress County, a position he's held since his predecessor's retirement. Steve has a Diploma in Urban Land Economics from the University of British Columbia and a Diploma in Business Administration from Lethbridge College. Besides his Assessment credentials, Steve is a Class A Member of the Canadian Professional Golf Association.

General Information

COVID 19 and Banff Centre Safety Measures

The Association is subject to the Banff Centre's COVID protocols and safety measures. We encourage delegates to monitor [The Banff Centre Covid 19 Measures](#) website page for up-to-date information. Additionally, delegates and guests will have the option to use the "Red-Yellow-Green" stickers for individual comfort level indicators. Delegates and Guests will be expected to respectfully honour others' decisions related to their own comfort and personal security. Contact the Association office if you have any questions or concerns.

Registrations

The self-serve registration and payment option for registration has been **discontinued**. We are accepting manual registrations only for this event. Please complete and submit the writable pdf Registration Form linked on the [Upcoming Conferences](#) page of the AAA website.

Requests to invoice an employer must include an authorized signature. The registration form must be submitted directly to the Association at info@assessor.ab.ca Confirmation of registrations submitted in this manner may take one or two days, but will arrive by email from the Conference event app "Whoova."

Full Conference Registration fees include all program speakers, concurrent workshop sessions, and activities, excluding the Gondola ride and CPTA Dinner (invitation only). Credit card payments can be processed through via the [Pay Now](#) link on the AAA website home page

Payment Information

The self-serve registration and online payment option accepts credit card payments.

For group invoicing, the Association asks that payment be made

- ✓ by **cheque** to the **Alberta Assessors' Association, 10555 – 172 Street, Edmonton, AB T5S 1P1**
- ✓ by **etransfer**, (please email: membership@assessor.ab.ca for instructions); or
- ✓ by **corporate credit card** via [Plastiq](#) (link on AAA website)

A late fee of \$75.00 will be applied to all Conference Registrations received after April 19, 2022

Cancellation Policy

If you must cancel your Conference Registration before the conference, you will receive a full refund, less a \$75.00 administration fee, up to and including March 27, 2022. **No refunds will be issued after this date.** Replacements, however, will be accepted.

Companion Registration

Companions are welcome to attend all Conference breakfasts, lunches, the President's Banquet if they have registered and purchased tickets for each event. To order tickets, please contact info@assessor.ab.ca **Pre-ordered tickets for guests will be available at the Registration Desk.**

Accommodations

The Banff Centre has a guest room block reserved for the Alberta Assessors' Association. All rooms are subject to a Facility Fee of \$15/day, a 4% Tourism Levy and 5% GST. **All reservations for guest rooms are the responsibility of the individual and must be made by 5:00 p.m. on March 25, 2022 to take advantage of the block rate.** Don't forget to quote the booking ID.

For reservations contact:

Banff Centre for Arts and Creativity
107 Tunnel Mountain Drive, Banff AB

Phone: 1-800-884-7574 (booking ID AAA2204) Email: reservations@banffcentre.ca