

# Assessor

cochrane  
HOW THE WEST IS NOW



Cochrane is located in the breathtaking Bow Valley corridor in the foothills of the Rocky Mountains in southern Alberta. With a population of over 37,000 people, and growing steadily every year, Cochrane is a thriving town, surrounded by world-famous ranch country. Our western heritage is reflected in the Town's architecture and our friendly people. The Town of Cochrane welcomes innovative and skilled individuals to join our team of over 250 employees.

At Cochrane, we don't just assess properties—we help shape a growing community. As the **fastest-growing mid-sized city in Western Canada**, we are evolving to meet the needs of our community while ensuring fairness, transparency, and innovation in everything we do.

Cochrane is experiencing **rapid development**, with expanding residential communities and a thriving commercial sector. As our community continues to grow, property assessments play a crucial role in ensuring fairness and accuracy across diverse properties. With a dynamic inventory of urban residential and commercial properties, the **Assessor** will contribute to this evolving landscape, maintaining equitable valuations that support Cochrane's development and sustainability.

## About the Team:

The Assessment team is at the heart of this effort, connecting directly with residential, commercial, and industrial property owners to determine market values and ensure the financial resources needed for Cochrane's municipal services.

This **fast-paced, detail-driven** team juggles multiple priorities, from understanding municipal government regulations to interpreting taxation policies, building permit processes, and construction guidelines. They operate with **precision, confidentiality, and discretion**, ensuring assessments meet provincial standards while supporting Cochrane's ongoing growth.

Beyond technical expertise, they love property assessment! They thrive on balancing precision with interpretation—finding clarity in the black and white while navigating the grey. Above all, they value **team wins over individual ones**, embrace **change and innovation**, and always ask: "How does this serve Cochrane's residents?" If you're passionate about assessment, enjoy problem-solving, and want to make a meaningful impact in a rapidly growing city, this is the team for you.

## Key Responsibilities:

- **Shape the Future of Cochrane** – Ensure accurate and equitable property assessments that support Cochrane's rapid development and thriving economy.
- **Master Market Trends** – Analyze residential and commercial property values, uncover key insights, and apply cutting-edge valuation methodologies to maintain fairness and accuracy.
- **Leverage Technology for Precision** – Maintain and update the CAMALot Assessment System, integrating subdivision records, building permits, school support declarations, and sales files into a comprehensive database.
- **Decode Blueprints and Design** – Review construction plans to verify assessment accuracy, ensuring quality standards align with property classifications.
- **Harness Data for Smarter Valuations** – Manage extensive sales data, apply Multiple Regression Modeling, and ensure assessment values are equitable and defensible.
- **Field Work with Purpose** – Conduct on-site physical inspections, engage with stakeholders, and collect property attribute data firsthand to enhance assessments.
- **Advocate for Cochrane's Residents** – Present and defend property assessments before review boards, making data-driven arguments that impact planning and fairness.

## Town of Cochrane

# Assessor

- **Engage with Industry Leaders** – Communicate with developers, property owners, tenants, and other professionals, building relationships that shape Cochrane’s landscape.
- **Stay Ahead of Regulatory Standards** – Interpret and apply municipal regulations, ensuring assessments comply with legal requirements and industry best practices.
- **Drive Innovation in Public Service** – Organize priorities, collaborate with teammates, and contribute to a forward-thinking assessment strategy that benefits Cochrane’s residents.

## Why You'll Love This Role:

- **Impactful Work** – Your assessments directly support Cochrane’s growth and help ensure fair and accurate property valuations for a thriving community.
- **Fast-Paced & Engaging** – No two days are the same! You'll work across residential, commercial, and industrial properties, applying expertise in a dynamic environment.
- **Passionate Team** – Join a group of dedicated professionals who love property assessment, collaborate closely, and share a commitment to transparency and good governance.
- **Innovation & Problem-Solving** – You’ll navigate complex property data, interpret regulations, and contribute meaningful insights in a rapidly expanding community.
- **Professional Growth** – Cochrane is growing fast, offering exciting opportunities to enhance your skills and advance your career in municipal assessment.

## Qualifications:

- Diploma in Property Assessment, Property Appraisal, or equivalent.
- Minimum two years of experience in residential or non-residential property valuation.
- Professional designation (AMAA, AACI, CAE) or actively pursuing certification.
- Real Property Assessment Certificate
- Strong analytical, mathematical, and statistical skills.
- Proficiency in Microsoft Office Suite, CAMAlot, CREB, and SPSS.
- Excellent communication, public relations, and presentation skills.
- Detail-oriented with strong time management and organizational abilities.
- Ability to work independently and collaboratively in a team environment.

## How to Apply:

To apply, submit both your resume and a cover letter (we want to know why you want to work with us) that details how your experience aligns with the qualifications and skills we’re seeking. You’ll also be asked to complete an online suitability survey.

Applications are open until 9pm MST on June 29, 2025 at [www.cochrane.ca/jobs](http://www.cochrane.ca/jobs)

We thank all applicants for their interest, however only those selected for an interview will be contacted. All applicants must be legally entitled to live and work in Canada.

## Land Acknowledgement

*In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut’ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.*