



The County of Grande Prairie builds on its natural environment and the entrepreneurial spirit of its citizens to provide an unmatched quality of life and opportunity for all. We offer a collaborative and dynamic workplace where our values of Trustworthy, Transparent, Respectful, and Collaborative guide our conduct and contribute to a healthy culture.

PHONE:
780-532-9722

WEBSITE:
www.countygp.ab.ca

EMAIL:
hr@countygp.ab.ca

ASSESSOR I

Assessment department

Competition #:	HR-2022-0004
Employment Type:	Permanent – Full Time
Schedule:	35 hours/week, Monday to Friday
Wage:	\$42.02 to \$49.03 hourly
Closing Date:	<u>January 24, 2022, at 11:59 pm or until suitable candidate found</u>

The Assessment department provides accurate and equitable assessments that are used for the purpose of collecting taxes, which is the County's primary source of revenue. Assessments are used to determine each individual property owner's share of the total property tax pursuant to legislation, policies and guidelines determined by the Government of Alberta.

Are you methodical in your approach to analyzing data? Are you able to talk to people to explain the assessment process, make decisions about assessment and defend those decisions in front of a review board? We are looking for a full-time temporary Assessor who will inspect and assess residential, commercial, and farm properties to determine market value. Your excellent oral and written communication skills, initiative, sound judgment, and attention to detail will be the keys to success in this position. As an Assessor you will drive throughout the County to inspect properties.

QUALIFICATIONS

- Post-secondary degree or diploma in assessment or related field
- Working towards or accreditation as a Municipal Assessor of Alberta (AMAA) designation or equivalent
- A valid Class 5 driver's license and acceptable driver's abstract
- A willingness to travel, particularly in rural areas to conduct inspections
- Ability to occasionally work long and irregular hours to meet deadlines and/or attend meetings
- Ability to lift/carry files/boxes up to 40 lbs
- Preference may be given to those applicants who have completed the UBC Real Property Assessment Certificate.

Candidates who do not hold AMAA designation or with less experience are invited to apply and may be considered at a lower classification and wage level.

This position is expected to start at the beginning of March.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

The County of Grande Prairie recognizes and values the principles of fair hiring practices. We are committed to a respectful and inclusive workplace and welcome applications from all qualified individuals.

Should you require accommodation through any stage of the recruitment process, please contact hr@countygp.ab.ca and we will work with you to meet your needs.