

# Commercial and Industrial Assessment Manager

**Position Summary:**

Are you a strategic leader with a deep understanding of property assessment and a passion for driving excellence in complex environments?

Strathcona County is looking for a results-oriented Commercial and Industrial Assessment Manager to lead a skilled team in delivering accurate, equitable, and defensible property assessments across one of the largest, diverse and most challenging commercial/industrial portfolios in the region.

In this key leadership position, you'll shape policy, implement best practices, and ensure full legislative compliance—making a measurable impact on public trust and municipal revenue integrity.

**Key Responsibilities:**

- Accountable for the annual commercial/industrial valuation cycle to ensure accurate and timely property assessments
- Ensure legislative and provincial compliance through effective policy development and implementation for consistent preparation of assessments and to meet quality assurance measures
- Develop and administer communication initiatives regarding assessment and taxation trends/issues/policy for both internal and external customers
- Lead and coordinate work assignments for Assessors and Technicians to ensure efficiency, consistency, and professional development
- Manage Assessment Review Board (ARB) proceedings, including the coordination of Assessor resources, to defend the County position on assessment complaints
- Support Assessors to develop high quality ARB evidence briefs that are well-researched and effective to defend assessment complaints
- Engage in the development of legislative change through Alberta Municipal Affairs and other key partner groups
- Research and develop technology/process enhancements to improve efficiencies in annual work processes
- Assist Director in development of department standards, policy and goals, provide managerial support and assume Acting Director duties, as required

**Qualifications and Skills:**

- Post-secondary Degree (or Masters) plus 10 years related experience, with at least 5 years of leadership experience; post-secondary Diploma supplemented with leadership certificate(s) or professional designation(s) may be considered in lieu of a Degree
- Must hold an assessment or appraisal designation in an affiliated organization (i.e. AMAA, CAE, AACI)
- Extensive knowledge of property assessment and taxation legislation, valuation techniques and assessment processes, and the ability to apply that understanding across a large and diverse assessment base
- Excellent leadership skills required to supervise, motivate and direct staff, build teams, and provide mentorship
- Strong communications skills and the ability to deal effectively with a wide array of internal and external parties including property owners, company representatives, tribunals, Council, and the provincial government
- Ability to work independently and possess exceptional organizational/time management skills to ensure legislated timelines and area goals and objectives are met

- Possess exceptional analytical skills and be extremely proficient in working within a highly automated environment, including assessment/taxation systems and the ability to leverage technology in the assessment and taxation process

**Who We Are:**

Strathcona County is a specialized municipality located in the heart of Alberta. Our vision is to become Canada's most livable community, where our workplace culture and identity are supported by our people plan and values of integrity, respect, safety, fairness, and cooperation.

**Why Join Strathcona County:** (depending on position)

- Competitive salary and comprehensive benefits package, which includes:
  - Extended health and dental coverage
  - Health and wellness spending account
  - Life and disability insurance
  - Retirement and pension programs
  - Paid and unpaid leave programs
  - Earned day off program
  - Employee and family assistance program
- Commitment to employee development, through internal and external training and development opportunities
- Well-being programs and a safety culture focused on physical and psychological health in the workplace

Equivalencies of education and experience may be considered.

This competition may be used to fill future vacancies for similar positions within the next 6 months.

Strathcona County is committed to an inclusive, respectful, and equitable workplace that represents the community we serve. We welcome applicants from all backgrounds who can contribute diverse perspectives and experiences.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**Please apply on our website before 11:59pm on June 29, 2025: [Commercial and Industrial Assessment Manager - Strathcona County Careers](#)**