

Request to Appear Before the AAA Examiners for an Oral Examination

Pursuant to the Municipal Assessor Regulation s.4(1)(c)(i) and AAA Policy 80-5, Oral Examinations, all Candidate members are required to be examined by AAA Examiners, also referred to as the "oral examination."

This application is to be completed and forwarded to the Registrar, Alberta Assessors' Association.

Name _____
in full

Address _____
Street City Postal Code

Phone _____

Current Job Title _____

I understand that to be placed on the Examination Roster, I may be asked to provide documentation if the Registrar is unable to confirm that:

YES NO

		I have been a Candidate Member of the Alberta Assessors' Association for at least 12 months prior to submitting this request.
		I have four (4) years' experience in the practice of assessment or I have been granted equivalent years of experience by the Registration Committee.
		I have completed all core education requirements.
		I have completed the Tools for Practicing Assessment in Alberta online course and received a passing grade in the exam.
		I have completed the University of British Columbia (UBC) BUSI 499 Case Study, received a passing grade from the instructor that has been confirmed by AAA review.

I certify that the information submitted in and with this application is correct and true and I understand that any misstatement is a breach of the Association's Code of Conduct and Ethics. I request placement on the Examination Roster for the next available spot and acknowledge that a successful mark on the Oral Exam is the final step before the Registration Committee considers my Application for Accreditation. I understand that in the event of a failing mark by the Examiners I may request priority placement on a subsequent Examination Roster and I further understand and acknowledge that a third examination due to a failing mark is subject to a service charge.

Signed: _____ Date: _____ Witness: _____

For Office Use:

Dates
Application Received: _____
Oral Examination Passed: _____
Fail: Oral Examination Re-scheduled _____